

## Job Description

**Job Title:** Quality Sanitation Technician  
**Reports To:** Brent Jouandot  
**FLSA Status:** Non-Exempt  
**Department:** Sanitation  
**Division:** MMI Sanitation

**Summary:** Plan, direct and control daily and nightly cleaning activities to meet MMI and HACCP standards in accordance with FSIS by performing the following duties.

**Duties and Responsibilities** include the following. Other duties may be assigned.

1. Completes a nightly cleaning check to ensure all areas and equipment are ready to meet pre operations goals established by MMI.
2. Establishes and maintains adequate records to track chemical Inventory and sanitation supplies.
3. Controls all cleaning activities and daily scheduling of the sanitation staff to maximize efficiency and control cost associated with the third party vendor.
4. Remains current on new equipment and sanitation techniques to enhance the overall quality and cleanliness of MMI facilities.
5. Maintains contact with third party cleaning company and provides feedback on all aspects of employee performance to MMI management as well as the third party cleaning company.
6. Train, coach and develop cleaning staff using existing knowledge to meet the company's standards and expectation.
7. Informs Facility Maintenance Manager of all repair, preventive maintenance, and upkeep issues on all warehouse equipment through continuous daily inspections.
8. Performs other related duties as assigned.

### **Supervisory Responsibilities:**

1. Develops and maintains a staff through the selection, training, and, motivation of employees.
2. Directs and supervises all direct staff to ensure goals are established for proper cleanliness of the MMI facilities.

### **Skills:**

Written Communication Skills  
Oral Communication Skills (English / Spanish)  
Reading Skills  
Math Aptitude  
Organization  
Time Management  
Ability to lift up to 75 -100 pounds

**Education/Experience:**

High School Diploma or Equivalent. Prior warehouse management experience helpful.